

Name of Committee	9. The Committee of Safety and Laboratories
<b>Head of Committee</b>	Dr Sayed Quadri
<b>Coordinator</b>	Dr Muna Mohammed EL Hassan
<b>Members</b>	
	Dr Alia Ali Al Aekli
	Dr Mohamed Bahgat Ali Mohamed
	Dr Ahmed Mohamedain E Abdalla
	Dr Abeir Bashir Hasan Mohamed
	Dr Niranjana Hodalur Puttaswamy
	Dr Girish Meravanige Basavarajappa
	Dr Sujatha Tejavat
	Dr Ahmed hassan kamal eltahir
	Dr Rabab Abbas Mohammed
	Dr Ahmed Refaat Ramadan
	Dr Abdul Rahim Abdul Salam
<b>Task and Functions</b>	
	1- Coordinating with the departments to identify the qualities of devices that have common purposes.
	2- Making sure not to purchase lab devices that are available in the college labs, and departments should cooperate to get advantages from the available devices on the level of the college.
	3- Reviewing purchase orders that are requested from the college departments and give necessary recommendations by the college dean based on available capacities in the college.
	4- Educating the culture of "Safety first" in all college facilities.
	5- Assessing laboratories capabilities and scientific equipment and measuring the compatibility with the academic plans and research interests in the college and providing the assessment results to the committee of development and quality assurance once the self-studying is done in the college.
	6- Making sure if the departments are committed of safety conditions that are declared clearly in the laboratories.
	7- Making sure if all analysis procedures and laboratory methods are written in one form-on the level of the college- illustrate the following:
	A- The title of analysis or method.
	B- Laboratory place and number that the analysis procedure and method will be done in it.
	C- Devises and materials that will be used in the analysis, with mentioning the name of materials and their risks.

	D- Analysis description, and mentioning the risks; if found, of analysis procedures.
	E- Necessary precautions that should be followed in the analysis.
	F- The method of chemicals drainage and other analysis material to learn how to get rid of them.
	8- Reviewing the referred documents from the dean's office to give opinion and necessary recommendations in this regard.
	<b>Performance Indication</b>
	1- Preparing laboratories guide including all analysis procedures or none.
	2- Preparing a unified qualities of the scientific devices that have common use in the departments or none.
	3- The number of departments that have committed to show the written procedures of safety conditions in the laboratories and its percentage of the total average.
	4- The number of purchasing orders that have been reviewed and recommended according to percentage of the total.
	5- The number of computers that are available for students.
	6- Academic staff and students' assessment of the special learning process resources.
	7- The percentage of beneficiary satisfaction form the committees' events and activities.